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**UNION PUBLIC SERVICE DISTRICT**, a public utility

OF

CHARLESTON, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

**SEWERAGE AND SEWAGE DISPOSAL SERVICE**

at Cross Lanes and Tyler Heights, Kanawha County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

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Issued March 8, 2024

Effective for all service rendered  
on and after March 7, 2023.

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Issued by authority of an order of The  
Public Service Commission of West  
Virginia in Case No. **23-0759-PSD-19A**  
final March 7, 2024.

Issued by **UNION PUBLIC SERVICE DISTRICT**, a public utility

By



Chairperson

Title

**RULES AND REGULATIONS**

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

**SCHEDULE I**

**APPLICABILITY**

Applicable within the entire territory served.

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial, industrial and resale sewer service.

(I) **RATES** (Customers with metered water supply) \*

First	5,000 gallons used per month	\$ 11.74 per 1,000 gallons
Next	15,000 gallons used per month	\$ 9.51 per 1,000 gallons
All Over	20,000 gallons used per month	\$ 7.74 per 1,000 gallons

(I) **MINIMUM CHARGE** \*

No bill will be rendered for less than the following: \$23.48 per month, which is the equivalent of 2,000 gallons.

(I) **FLAT RATE CHARGE** (Customers with non-metered water supply) \*

No Bill will be rendered for less than the following:  
Equivalent of 4,500 gallons of water usage: \$52.83

**DELAYED PAYMENT PENALTY** \*

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**RECONNECTION CHARGE** - \$25.00

To be charged whenever the supply of water is turned off for violations of rules, non-payment of bills, or fraudulent use of water.

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00, will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

(I) Indicates increase

**SCHEDULE I** (Continued)

**TAP FEE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$150.00 will be charged to all customers applying for service before construction is completed adjacent to customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to an applicant's premises that is associated with a certificate proceeding.

A tap fee of \$350.00 will be charged to all customers who apply for service outside of a certificate proceeding before the Commission for each new tap to the system.

**RULES PERTAINING TO SUBDIVISIONS**

- A. Each such subdivision must obtain the required approval of the Planning and Zoning Commission of Kanawha County.
- B. The plans and sketches for the proposed sewer system shall meet all requirements of the Department of Health of West Virginia and shall be approved by the Division of Sanitary Engineering.
- C. The subdivider's sewer system shall itself be inspected by Union Public Service District; and, if approved by the Health Department of West Virginia and the aforesaid Planning and Zoning Commission and Union Public Service District, the said District will accept a conveyance of the system and will be solely responsible for its future repair and maintenance.

**DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with the West Virginia American Water Company, a disconnection fee of \$25.00 shall be charged; or in the event the delinquent sewer bill is collected by the water company, an administrative fee of \$25.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with West Virginia American Water Company, is reconnected, a reconnection fee of \$25.00 shall be charged.



**SCHEDULE I** (Continued)(I) **LEAK ADJUSTMENT \***

\$1.03 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above 200% customer's average usage.

(C) **SECURITY DEPOSIT**

Not to exceed two times the average monthly bill for the applicant's specific customer class or fifty dollars, whichever is greater. This fee may be changed by applicable statutory provisions.

**EFT, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, Credit Card or Drop Box payments. This amount shall be equal to the actual charges to the utility from the financial institution for processing payment. No additional charge or fee shall be collected by the District for accepting these forms of payment.

(I) **BULK TREATMENT RATES** (Based on flow meter usage) \*

All leachate from the Kanawha Western Landfill will be treated at the rate of \$8.22 per 1,000 gallons.

(I) **BULK TREATMENT RATES** (Based on M gallons of wastewater transported for treatment to Union Public Service District) \*

All wastewater from Cadle Sanitary Service will be treated at the rate of \$8.22 per 1,000 gallons.

(I) \* **5.18% CASH WORKING CAPITAL RESERVE INCREMENT**

5.18% of total billings at the indicated rates is required to be recorded as a credit to "Miscellaneous Operating Reserves," with related collections to be charged to "Other Special Funds" and deposited into a distinct CWCR Bank Account.

(C) Indicates change in text

(I) Indicates increase

**SCHEDULE II****SURCHARGE FORMULA TO BE APPLIED TO A CUSTOMER PRODUCING UNUSUAL WASTE \***

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

$C_i$  = Charge to unusual users per year.

$V_o$  = Average unit cost of transport and treatment chargeable to volume, in dollars per gallon.

$V_i$  = Volume of wastewater from unusual users, in gallons per year.

$B_o$  = Average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD), in dollars per pound.

$B_i$  = Weight of BOD from unusual users, in pounds per year.

$S_o$  = Average unit cost of treatment (including sludge treatment) chargeable to total solids, in dollars per pound.

$S_i$  = Weight of total solids from unusual users, in pounds per year.

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in the judgment of the Union Public Service District, should not be introduced into the sewer system, need not be handled by it. The results of the preliminary study will be used to determine the feasibility of the proposed sewer service and the charge therefore, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis, and at the conclusion of each fiscal year, based on the aforesaid and audit of Union Public Service District's records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund given by Union Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

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**SCHEDULE III****SURFACE OR GROUNDWATER SURCHARGE \***

An additional amount shall be charged where surface or ground water is introduced into the District's sanitary system where evidence of a violation exists.

**APPLICABILITY**

Whenever the Union Public Service District has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the utility's sewer system, and such customer has failed to take appropriate action, within thirty (30) days of receipt of a demand by the District in accordance with the Rules of the Public Service Commission to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times 0.0006233 \times C$$

- S = The surcharge in dollars.
- A = The area under roof and/or the area of any other water collecting surface connected to the sanitary sewer, in square feet.
- R = The measured monthly rainfall, in inches.
- 0.0006233 = A conversion factor to change inches of rain x square feet of surface water to thousands of gallons of water.
- C = The District's rate per thousand gallons of metered water usage.

The Union Public Service District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing or on-site inspection that rain or surface water is being introduced into the District's sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water in accordance with the rules and regulations of the Public Service Commission of West Virginia.

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(I) Indicates increase